

## **Ensign Academy of Dentistry Humanitarian Funds Guidelines**

**Objective:** To further the work of the Lord by advancing dental health throughout the world; To alleviate pain and suffering and to provide education, aid, and support to those that do so; To prepare/treat prospective missionaries to be free of dental problems while serving their missions.

**Plan:** Establish an annual budget for humanitarian efforts [Approximately \$20,000 per year as long as the account has generated that much in interest or the Academy has generated enough in donations/income to make up the difference.] ***This budget is to be reviewed/ revised annually at the August Executive Committee meeting.***

1. Survey members at the conference in August to get their ideas about where they want the humanitarian funds to be used. Options include the following;
  - Educating dental professionals in developing countries (dentists, hygienists, assistants)
  - Preparing missionaries or treating serving missionaries in developing countries.
  - Treating underserved populations here and abroad.
  - Assisting foreign Latter-day Saint dentists as they treat people in their country.
  - Purchasing equipment and supplies for new or established projects
  - Supporting Academy members in their humanitarian efforts/projects.
  - Assisting Area Dental Advisors with dental needs that he identifies in his area.
  - Sponsoring Humanitarian Service organizations in conferences/workshops/projects.
  - Other (please specify):
2. As part of the annual conference business meeting, report on the humanitarian projects that have received assistance during the year. Include a report in the Fall *Academy Examiner*.
3. **Requesting funds:** To request funds for potential humanitarian service projects, Academy members may submit the form "Request for Humanitarian Funds" found on our website. This can be done at any time during the year.
4. **Approval of funds:** Requests under \$1,500 may be approved immediately by the Vice President and Service Coordinator. Requests over \$1,500 will need the approval of EITHER 1) A majority of the Academy Executive Committee and the Service Coordinator. OR 2) The Executive Council (President, Vice President, VP of Conferences, Secretary, Past President, Founder) and the Service Coordinator before disbursement can be made. Approval will be obtained by email/survey within four weeks of the request. AEC members may contact the requester for additional clarification or information if desired.
5. The Service coordinator and Vice President of the Academy monitor use of funds and submit all documentation to the Treasurer for accountability.

6. The AEC, during the annual review, will evaluate established criteria for awarding funds:
- Give priority to projects identified by the survey given at the conference.
  - Funds must be used to support the goals of the Academy.
  - Specific information must be provided as to how funds will be used to accomplish the designated purpose of the project.
  - Funds will be used for the greatest good.
  - Assure that all money goes to patient care, facility expenses, equipment and supplies, training/teaching materials as per the guidelines listed on the Humanitarian Fund Request Form.
  - Travel expenses are not to be covered with humanitarian funds. *The exception to this being the Humanitarian Service Scholarship which is funded by the Humanitarian Service Fund.*
  - Funds may be used to expand dental education. Options/Ideas include but are not limited to:
    - Build up groups of Latter-day Saint dentists in other countries who could take care of their own people helping them become self-reliant.
    - Fund dental education of promising Latter-day Saint youth in foreign countries and help them become dentists. This would be undertaken with the understanding that they would pay this forward by providing service to prospective and currently serving missionaries.
  
    - Provide training and supplies to health coordinators in small villages and under-served countries so they can do basic dental health education (diet, home care, etc.), fluoride varnish application and perhaps sealants.